



## Open-Air Forum Policy

The Student Center Reservations Office is located in room 1301 on the first floor of the Melton Student Center. Staff are available from 7:45 a.m. – 4:45 p.m., Monday through Friday, to answer questions regarding events at the Open Air Forum.

### RESERVATIONS TERMS & CONDITIONS

- The Open-Air Forums are located at the northeast corner of the intersection of Mell Street and Roosevelt drive and at the northeast corner of the intersection of South Donahue Drive and West Thach Concourse.
- The Open-Air Forum locations may not be used between 11 pm and sunrise, unless prior permission has been granted by the Office of the Senior Vice President for Student Affairs.
- Although it is not necessary for a person using the designated Open-Air Forum to obtain prior permission from the university, such persons are encouraged to contact the Student Center Reservations Office for scheduling purposes to minimize possible conflicts. That of Office may be reached at: 334-844-1320 during the hours of 7:45 a.m. until 4:45 p.m. Monday-Friday.
- If the space is no longer needed for the reserved amount of time or if more time is needed, please work to inform Student Center Reservations staff.
- Organizations/individuals must abide by all applicable University policies and procedures, including the [Expression and Demonstration Policy](#) and the [Campus Distribution Policy](#).
- Amplified sound devices, including microphones, speakers, and bullhorns, may not be used in connection with demonstrations anywhere on campus without prior permission from the university, as provided in the [Outdoor Amplified Sound Policy](#).
- Organizations/individuals must remove all debris, banners, posters, signs, announcements, etc. immediately following the conclusion of the event.
- Organizations/individuals are financially responsible for any damages to University property or equipment.

### PARKING

Parking on campus is by permit only. Questions regarding parking should be directed to the Auburn University Parking Services, (334) 844-4143 or <http://www.auburn.edu/parking>.